

**LOWER VILLAGE SUB- COMMITTEE / PLANNING BOARD MEETING**  
**Wednesday, January 27, 2010**  
**Stow Town Building**

1.	8:00 AM	Call to Order
2.		Minutes
3.		Speed Limit <ul style="list-style-type: none"> <li>• Compare informal Data Collection to the FST Traffic Study</li> </ul>
4.		Permanent Traffic Island Design <ul style="list-style-type: none"> <li>• Review data from Walkable Community Workshop</li> </ul>
5.		Update on walkway on town land (from Pompositticut Street to Red Acre Road)
6.		Draft note to business and property owners advising of streetscape, lighting and sign standards (Karen)
7.		Gateway Sign <ul style="list-style-type: none"> <li>• wording and style</li> </ul>
8.		Frequently Asked Questions about Roundabouts <ul style="list-style-type: none"> <li>• Draft Document</li> </ul>
9.		Garden Club Donation
10.		Sidewalk <ul style="list-style-type: none"> <li>• Review Streetscape standards to include sidewalk specifications</li> <li>• Snow Removal</li> </ul>
11.		Update on Water
12.		Permit/Happenings
13.		State Ethics Online Training <ul style="list-style-type: none"> <li>• Certification to Town Clerk due April 2, 2010</li> </ul>
14.		Meeting Schedule: <ul style="list-style-type: none"> <li>• February 10 and 24</li> </ul>

**Work Plan**

- **Roundabouts**
  - Prepare FAQ Document on Roundabouts
  - Meeting with Planning Board
  - Meeting with Board of Selectmen
  - Prepare RFP for Roundabout design funds
- **Traffic Islands**
  - Design for permanent islands (Phase 1 complete, available funds remaining)
- **Review Streetscape/Sidewalk Specifications**
- **Fence**
  - Complete fence installation
- **Signs**
  - Sign standards for Lower Village
- **Interlot Connection / Curb Cut Alignment**
- **Improvements to Town property adjacent to Shoemaker property**
- **Final Report**
- **Submit final report to Planning Board**
- **Provide input on Permit Applications**